



KERALA REAL ESTATE REGULATORY AUTHORITY
TC 25/1379, CRA D-112, Near Pentecostal Church,
Plamoodu-Charachira Road, Thiruvananthapuram-695003.

www.rera.kerala.gov.in

Phone Number: 9497680600 email- legal.rerakerala@gmail.com

No. 609/K-RERA/2021 (L) I

Dated 20/3/2021

PUBLIC NOTICE

Guidelines for Filing Complaints, Vakalath and other Pleadings before Kerala Real Estate Regulatory Authority

The Complainants shall follow the guidelines below in connection with the filing of complaints (both Form M & Form N) before the Real Estate Regulatory Authority

1. The Complaints, Counter Statements and all other pleadings filed before the Authority shall be neatly typed and prepared in a booklet form, with list of annexures. None of the papers shall be submitted in the folded form.
2. The Complaints must carry email id and contact numbers of all Complainants and Respondents, if available.
3. The vakalath and all other pleadings also should contain email id and mobile number of Counsels/ Parties concerned.
4. The Complaints should be accompanied with a synopsis with detailed facts of the case. All the pages should be correctly numbered, and the prayer/reliefs should be exactly mentioned.

5. All subsequent pleadings must be accompanied by a docket sheet in which the next posting/ hearing date shall be mentioned.
6. All the filings before KRERA shall be done before 3 P.M, at least 2 days prior to the next hearing date.
7. The copies of all pleadings, filed after the 1st hearing, shall be served to the opposite party and get it endorsed.
8. Email pleadings can't be entertained for valid consideration. Physical copy is essential for the consideration of orders from the Authority.
9. No e-mail correspondence will be entertained by the Authority and will not respond in due course as part of Judicial proceedings.
10. Any petitions or pleadings filed in any letter head before the Authority will not be accepted.
11. Any execution petition, review petition or any other petition filed in furtherance of an order of the Authority shall be submitted in the form of application supported by affidavit. Others will not be accepted.

Sd/-
Smt. Preetha P Menon
Member

Sd/-
Sri. P H Kurian
Chairman

/True Copy/Forwarded By/Order/




Secretary (legal)