Form ‘H’

*[See Rule 11(1)]*

**APPLICATION FOR RENEWAL OF REGISTRATION OF REAL ESTATE AGENT**

From :

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To

The Real Estate Regulatory Authority (Name of place)

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Sir,

[I/we] apply for renewal my/our registration as a real estate agent under registration certificate bearing No.

1. As required [I/We] submit the following documents and information, namely :-

(i) A demand draft No.\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_\_ for rupees \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in favour of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ drawn on \_\_\_\_\_\_\_\_\_\_\_\_\_\_bank as renewal fee as per sub-rule(2) of rule 10 or through online payment as the case may be \_\_\_\_\_\_\_\_\_\_\_\_ (give details of online payment such as date paid, transaction no. etc.);

(ii) The authenticated copy of the registration certificate; and

(iii) Status of the applicant, whether [individual/company/proprietorship firm/societies/partnership firm/limited liability partnership etc.];

(iv) In case of individual –

(a) Name of [Individual/Proprietorship firm]:

(b) Father’s Name:

(c) Occupation:

(d) Address:

(e) Contact Details (Phone number, e-mail, Fax number, Mobile number etc.):

(f) Name, photograph, contact details and address of the proprietor:

OR

In case of [firm/societies/company etc.] –

(a) Name:

(b) Address:

(c) Copy of registration certificate as [firm/societies/company etc.]:

(d) Major activities:

(e) Contact Details (Phone number, e-mail, Fax number, Mobile number etc.):

(f) Name, photograph, contact details and address of [partner/directors etc.]:

(v) Particulars of registration as [proprietorship, societies, partnership, company etc.] including the bye-laws, memorandum of association, articles of association etc. as the case may be;

(vi) Authenticated copy of the address proof or the place of business;

(vii) Authenticated copy of the PAN card of the real estate agent;

(viii) Authenticated copy of the registration as a real estate agent in any other State or Union Territory, if applicable.

(ix) Any other information as specified by regulations.

2. [I/We] solemnly affirm and declare that the particulars given in herein are correct to [my/our] knowledge and belief and nothing material has been concealed by [me/us] there from.

Dated :

Place : Yours faithfully,

Signature and seal of the applicant(s)