

CHECK LIST / SCRUTINY SHEET

Promoter name and Address:																																																
Name and Location of the Project:			District:																																													
Sl. No	Part	Folder name	Indexing																																													
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3	3	C	Description of the document (NOCs)		Page no.	Remarks
			1. Cost Estimation of the project			
			2. Approvals/ NOCs from various agencies for connecting external services.			
			3. Cost of Apartment.			
			4. Cost of Land.			
			5. Cost of Infrastructure and other structure & External Development works.			
4	4	D	Description of the document (FINANCIAL)		Page no.	Remarks
			1 Bank Manager’s Certificate(Section 4(2)(l)(d))			
			2. Audited Balance sheet of preceding last three years			
			3. Income tax returns of preceding last three years			
			4. Cash flow Statement (for ongoing project)			
			Any Other			
			Description of the document		Page No.	Remarks
			5.			
			6.			
5	5	E	Description of the document (PLAN & Statutory Clearances)		Page no.	Remarks
			1. Layout Plan			
			2. Demarcation Plan			
			3. Zoning Plan			
			4. Building Plan			
			5. Site Plan			
			6. Floor Plan			
			7. Apartment Plans			
			8. Elevation Section			
			9. Detail of Permissible FAR			
			10. Detail of covered area achieved FAR			
			11. Roads And Pavement Plan			
			12. Electricity Supply Plan			

			13. Water Supply Plan		
			14. Sewerage And Garbage Disposal System		
			15. Storm Water Drainage		
			16. Street Lighting Plan		
			17. Parking Plan		
			18. Rain Water Harvesting		
			19. No. of Trees to be Planted		
			20. Biodegradable Solid Waste Management		
			21. Fire NOC/ Recommendation		
			22. Commencement Certificate		
			23. Details of carpet area statement		
			24. Parking---Covered/Open		
			Any Other		
			Description of the document	Page No.	Remarks
			25.		
			26.		
6	6	F	Description (DOCUMENTS)	Page no.	Remarks
			1. Draft Allotment Letter		
			2. Draft Agreement for Sale (Annexure-A of Rule 9)		
			3. Draft Conveyance Deed		
			Any Other		
			Description of the document	Page No.	Remarks
			4.		
			5.		
7	7	G	Description (DETAIL OF THE PROJECTS UNDERTAKEN BY THE PROMOTER DURING LAST FIVE YEARS)	Page No.	Remarks
			1. Description (Details of projects undertaken by the promoter during the last five years)		
			2. Up to date status of the project.		
			3. Occupancy certificate for completed project.		
			4. Details of cases pending if any.		

			5. Causes of delay if any for ongoing project.		
			Any Other		
			Description of the document	Page No.	Remarks
			6.		
			7.		
8	8	H	Description of the document (Specification of Project)	Page No.	Remarks
			1.		
			2.		
			Any Other		
			Description of the document	Page No.	Remarks
			3.		
			4.		
9	9	I	Description of the document	Page no.	Remarks
			1. Form B (Affidavit Rule 3(4))		
			2 Architect/ Contractor/ Structural Engineer		
			3 Details of agency to take up External development works		
			4. Details of Plan of Development works (Fire Fighting, Rainwater Harvesting, Renewable Energy)		
			5. Locational map with Latitude and Longitude		
			Any Other		
			Description of the document	Page No.	Remarks
			6.		
			7.		

		Page No.
1. Area of land –		
2. Proposed use – <i>Residential/Commercial/Resi- Commercial</i>		
3. Registration Fee paid-		
4. Planning permit No. –		
5. Planning permit No. mentioned in Building construction NOC –		
6. Building construction NOC No. –		
7. Validity of NOC -		
8. No. of Block –		
9. No. of units against each block -		

Signature of the Applicant

(Name in block letter)

(Email Id)

(Mobile No)