ANNEXURE-6/P2

**CHECK LIST for Project Registration**

|  |
| --- |
| 1. Online Reference ID :  |
| 2. Name of the Project :  |
| 3. Name of the Promoter : |
| 4.Type – Company/Partnership/Proprietor/Individual: |
| 5. Project Address : Village/Ward : Patwari Halka: Tahsil : Planning Area : District :  |
| 6. Project Area: \_\_\_\_\_\_\_\_\_ sqm, Carpet Area: \_\_\_\_\_\_\_\_\_\_ sqm, No. of Units: \_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| 7. Type of Project –Group Housing/ Mixed Development/Commercial Project/Plotted Development |
| 8. Fees Assessed Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ Fees Paid Rs.\_\_\_\_\_\_\_\_\_\_\_\_ Payment Date \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 9. New/Ongoing: 10. Progress %: |
| 11. Start Date: 12.End Date: |
| S. No. | Item | Page No. | Document Enclosed Yes/No/NA | Observation and Comments (Enclose Separate Sheet if Required) |
| 1. | Online Application/ Form- ‘A’ |  |  |  |
| 2. | Notarized Declaration Cum Affidavit (Form-B) |  |  |  |
| 3. | Promoters Details along with Photographs (ANNEXURE-13) |  |  |  |
| 4. | PAN Card of all Promoters/ Directors/Partners/ Firm |  |  |  |
| 5. | Aadhar Card of all Promoters/ Directors/Partners |  |  |  |
| 6. | Registered Address |  |  |  |
| 7. | Fees Calculation Sheet (ANNEXURE-16) |  |  |  |
| 8. | Income Tax Return of Last 3 Years, Annexure-9 |  |  |  |
| 9. | Particulars of Registration of the Promoters Legal entity like Registration Certificate of Trust/Asso./Firm/Company |  |  |  |
| 10. | When Promoter is not the owner of Land, a copy of Collaboration Agreement, Development/Joint Development Agreement etc. |  |  |  |
| 11. | Land Ownership Documents along with B-1 |  |  |  |
| 12. | Approval of T& CP/Sanction Plan (Latest) |  |  |  |
| 13. | Building Permission from Local Authority |  |  |  |
| 14. | Demarcation of Land with Latitude and Longitude of end Points |  |  |  |
| 15. | Proforma of the Allotment Letter (ANNEXURE-15) |  |  |  |
| 16. | Proforma of the Agreement for Sale |  |  |  |
| 17. | Proforma of the Conveyance Deed |  |  |  |
| 18. | Self Declaration by the Promoter for those documents which are not applicable (ANNEXURE-07) |  |  |  |
| 19. | Undertaking by the Promoter for pending documents (ANNEXURE-08) |  |  |  |
| 20. | All Papers are Self Attested or not |  |  |  |
| 21. | Development Cost Description (As per Circular No. 83) |  |  |  |

 (Authorized Signature)

Name – ……………...…………………….

Address –……………..……………………

………………………………………..…....

Contact No. –…………………...………….

Email id –...…………………………..……