ANNEXURE-A

**CHECK LIST for an Agent Registration/Renewal**

To,

The Registrar,

RERA Chhattisgarh

Raipur

Sub: - Submission of Documents as per Check-List for Registration /Renewal of an Agent.

Online Ref. ID: - ………………………………………………………………...

Sir,

|  |  |  |
| --- | --- | --- |
| **S. No.** | **Details** | **Page No.** |
|  **From** |  **To** |
| 1. | Form-‘G’(Registration)/ Form-‘J’(Renewal) |  |  |
| 2. | Original Certificate CG-RERA (if Agent Renewal)  |  |  |
| 3. | PAN Card |  |  |
| 4. | Aadhar Card  |  |  |
| 5. | Photographs of Agent |  |  |
| 6. | Address Proof of the Place of Business |  |  |
|  7. | Registration Certificate of Firm/Company etc. |  |  |
| 8. | Notarized Affidavit on Stamp (for Individual) |  |  |
| 9. | Details of Registration in any Other State or Union |  |  |
| 10. | Income Tax Return |  |  |
| 11. | Details of Registration Fee -1. Amount: - ………………………………………..
2. Payment Date: - ………………………………………..
3. Bank Name: - ………………………………………..
4. DD/Cheque/NEFT/RTGS No.: - ……………………………….……….
 |

 With reference to above cited matter, we are here by submitting following documents in hard copy for registration under CG-RERA :-

Note: - All Documents shall be **Self**-**Attested.**

 (Authorized Signature)

Account Holder Name ……………………… Name - ……….….…………….…..…………

Bank Name …………………………………. Address - …..…….….……………….………

Branch ……………………………………… ……………..……………..……..…………...

IFSC Code ……………….…………..…….. Contact No.- .……….…………..……………

A/C No. ……………………………………. Email Id - .…………..……………………….